

Project Management Office

Supporting successful project



Project Management Office

The Project Management Office (PMO) in a business or professional enterprise is the department or group that defines and maintains the standards of process, generally related to project management, within the organisation. The PMO strives to standardise and introduce economies of repetition in the execution of projects. The PMO is the source of documentation, guidance and metrics on the practice of project management and execution. A good PMO will base project management principles on accepted industry standard methodologies such as PMBOK or PRINCE2.

90% of projects do not meet time/cost/quality targets. An estimated 69% of project failures are due to lack and/or improper implementation of project management methodologies.

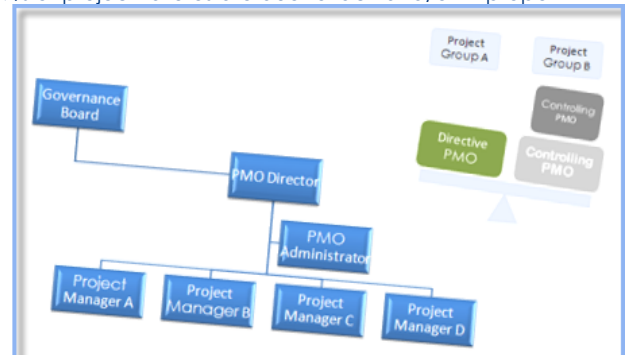
Pétanque Business Specialists offers Project Management Office set-up and management services that subscribe to practices and ethics of the Project Management Institute (PMI). The purpose of this service: TO SUCCESSFULLY DELIVER PROJECTS.

Types of PMO

Supportive PMO: This is the most common type of PMO. It empowers project managers and teams to deliver their projects more successfully. It doesn't control or direct projects, instead it focuses on supporting projects through training, mentoring, administration and reporting.

Controlling PMO: Supportive services may not be enough to put projects back on track. By offering controlling services (such as project reviews, audits, assessments and governance), the PMO can influence project delivery. It can also enforce standards, implement processes and manage overall risk.

Directive PMO: The least common, but sometimes most effective type of PMO, is one that offers directive services. In this case, the PMO does not just support and control projects, but it's responsible for actually running them. In a Directive PMO, each of the Project Managers report to the PMO Director as their supervisor. This helps to "corral" all of the project work within an organisation, to one department.



The Value Proposition

- Reduced cycle time
- Reduced delivery costs
- Improved quality of project deliverables
- Early identification and proactive management of project issues and risks
- Better containment and management of project scope
- More opportunities to leverage and reuse knowledge
- Improved accuracy of estimates
- Better communication with clients and stakeholders
- Improved perceptions of your organisation by your clients
- Improved people and resource management
- Reduced time to get up to speed on new project

The Project Management Office Offer

- Setting up a PMO
- Managing a PMO
- Implementing a Project Management Methodology
- Setting up training & staff coaching programs
- Defining metrics and measure PMO value

Implementation Principles

- 360° communication, keeping all Role Players informed;
- Optimised Role Player input and involvement;
- Deliverable-focused planning approach;
- Collaborative & consultative work-style;
- Regular quality reviews by "gatekeepers";
- Plan to gain early wins;
- Focusing on business objectives.

The Pétanque Commitment

- Results driven project management through a capable and equipped PMO
- Customised to suit individual needs
- Motivation through example
- Knowledge transfer to your people
- Ongoing support
- Ensuring return on your investment

Which type of PMO is suitable?

If you are implementing a PMO from scratch, then a **Supportive PMO** is best. It helps add value by providing reporting, training and monitoring services, without taking on the responsibility for controlling and directing projects.

If there is an established PMO and the need is to ensure that projects are independently assessed, then a **Controlling PMO** is best, as the PMO can directly influence the success of projects, as well as implement best practices, standards and project management tools.

If business has a small set of high risk projects at any one time, then often, a **Directive PMO** is best. The PMO will directly be responsible for the outcome of each project, and can combine relevant organisational resources into making a small set of targeted project activities successful.

Not Sure Where to Start?

- The Pétanque team of PMP accredited staff can assist with defining your requirements
- We will assess the "current state", define the "future state" where you want to take your PMO services to, and Define a roadmap to get you to your end-goal
- We will assist you with the implementation and help you measure success!

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Pétanque Business Specialists

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